AID/DOM Research Collaboratory (ARC) – Policy on Recovery of Funds for Work Performed

The primary aim of ARC is to facilitate access to clinical data to advance knowledge that optimizes how we care for our patients and to foster a learning health system that trains junior investigators to harness these data into actionable insights. This work is currently subsidized jointly by the Division of Allergy & Infectious Diseases (DAID) and the Department of Medicine (DOM). The policy outlined below balances our motivation to support early-stage investigators with the necessity of cost sharing for long-term sustainability.

1) If the primary investigator is a junior member of either DAID or DOM, i.e. a graduate student, resident, fellow or acting instructor, and neither they nor their main research faculty mentor has funding to support their endeavor, then the work can be provided without compensation for time spent with the understanding that the time spent on the data request or analysis may be restricted depending on other demands on the ARC analysts' time.

2) If the primary investigator is an assistant professor of either DAID or DOM and has no funding to support their endeavor, then the work may be provided without compensation if limited only to data consultation or data extraction, with the understanding that the time spent on the request may be restricted depending on other demands on the ARC analysts' time. Analytic support (any work that involves more work with data beyond extraction) will not be provided without compensation (see **example** below).

3) If the primary investigator is a senior member of DAID or DOM (associate professor or professor) and has funding to support their endeavor, then work will be provided upon mutual agreement of scope of work with full recovery of FTE expended for this effort.

Example – Proposed study is "Effectiveness of phenobarbital or benzodiazepines for alcohol withdrawal" and principal investigator is an assistant professor not yet funded. Brief (1-hour) consultation – no charge. Extraction of estimated patient numbers – no charge. Coding work to extract data (if built from prior work) – no charge. Any further analytic work that involves data management or beyond: data cleaning and preparation and/or statistical analysis would be charged.

Note: at this time, ARC is not set up to bill hourly for our time/effort. We kindly request instead a cost allocation with coverage of estimated FTE over a specified period of time for work rendered.