

SELF-GUIDED EVALUATION OF LAB-MANAGED SPACES

OBJECTIVE:	Verify that the physical spaces where animal activities take place meet IACUC standards.		
BUILDING & ROOM NO.		DATE:	
CONDUCTED BY:			
NOTES:	To effectively complete this evaluation, include all lab-managed spaces where animal activities are currently being performed. Need help? Reach out to your liaison or to OAW at oawrss@uw.edu . We are happy to schedule a consultation with you and your lab to discuss the findings of your self-evaluation.		

	OK	N/A	Description of Findings	Correction Plan
Facility / Environment / Equipment				
1. Sense the <u>environment</u> : <ul style="list-style-type: none"> ○ Temperature/humidity ○ Stuffiness/odors ○ Brightness ○ Noises 				
2. Look at the <u>space</u> : <ul style="list-style-type: none"> ○ Hazards (slip/trip, shelf bracing) ○ Cleanliness/clutter (storage of mops, etc.) ○ Fume hood/BSC current, cared for, certified ○ No food/drink 				
3. Look at <u>ceilings, walls, floors, doors, windows</u> : <ul style="list-style-type: none"> ○ Condition ○ Evidence of vermin or other pests ○ Animal activities not visible from public spaces 				
4. Look at <u>surfaces</u> : <ul style="list-style-type: none"> ○ Sound, sealed, sanitizable ○ Tape replaced frequently; paper laminated or encased in plastic 				
5. Look at <u>housekeeping</u> : <ul style="list-style-type: none"> ○ Washing/replacement of soilables (e.g., curtains) ○ No cardboard (aquatic/damp areas, surgery/procedure locations) ○ Surface disinfectants labeled and unexpired 				

	OK	N/A	Description of Findings	Correction Plan
Procedures				
1. Look at <u>anesthesia, surgery equipment</u> : <ul style="list-style-type: none"> ○ Current, cared for, certified (labeled if not) ○ Instruments shiny and sharp ○ Induction chambers clean and in good repair ○ F/Air canisters weighed and disposed when full 				
2. Look at <u>euthanasia equipment</u> : <ul style="list-style-type: none"> ○ Current, cared for, certified (labeled if not) ○ Instruments shiny and sharp ○ Guillotine maintenance log present and current ○ CO₂ set-up has flow meter ○ Euthanasia chambers clean and in good repair ○ Gas tanks secured with two straps 				
3. Look at <u>other experimental equipment</u> : <ul style="list-style-type: none"> ○ Behavioral apparatus is clean and in good repair ○ 				
4. Look at <u>post-procedure monitoring</u> : <ul style="list-style-type: none"> ○ Monitoring logged (weekend & holidays fully covered) ○ Post-surgical analgesia documented (agent, dose, time)? ○ Food/fluid restriction documented 				
Personnel Precautions				
1. Evaluate <u>safety</u> : <ul style="list-style-type: none"> ○ Enrolled in AUMS (all personnel using lab space) ○ PPE used and disposed or cleaned properly ○ Eyewash present? If so, flushed/logged weekly ○ Refrigerators/freezers labeled (e.g., 'no human food') ○ Long pants and close toed shoes worn in the lab 				
2. Look for and ask about <u>emergency plan</u> for people and animals: <ul style="list-style-type: none"> ○ Available, current, known by all lab members 				
3. Look at <u>first aid kit</u> : <ul style="list-style-type: none"> ○ Stocked; unexpired contents 				

	OK	N/A	Description of Findings	Correction Plan
<u>Labeling / Storage / Disposal</u> 1. Look at <u>postings</u> : <ul style="list-style-type: none"> ○ Visible; laminated or sleeved ○ Incident SOPs (e.g., EH&S exposure poster) ○ PPE requirements 				
2. Look at and ask about <u>waste</u> : <ul style="list-style-type: none"> ○ Sharps, hazard containers (adequate, located, labeled, lidded, not overfilled) ○ Recapper if recapped needles ○ Biohazard disposal procedures, carcass disposal 				
3. Look at <u>supplies</u> : <ul style="list-style-type: none"> ○ No long-term cardboard ○ PPE stocked, accessible, in good condition ○ Autoclaved, sterile materials within use-by date 				
4. Look at <u>chemicals other than surface disinfectants</u> : <ul style="list-style-type: none"> ○ Primary/secondary containers labeled and dated ○ Safely stored, away from animals, labeled if expired, disposed properly 				
5. Look at and ask about <u>drugs/controlled substances</u> : <ul style="list-style-type: none"> ○ Approved on protocol ○ Secured; labeled and dated; labeled and segregated, if expired ○ Logs current; logs match usage; disposed properly 				

Notes: