

# IACUC Site Visit Checklist

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Below is a list of items the IACUC Site Visitors will look for during an inspection:

## 1. Facility/Environment/Equipment

- 1. Sense environment: temperature/humidity, stuffiness/odors, brightness, noises
- 2. Look at space: hazards, cleanliness/clutter, no food/drink, uses compatible with animals
- 3. Condition of ceilings, walls, floors, doors, windows
- 4. Condition of surfaces: sound, sealed, sanitizable
- 5. Housekeeping (clean, no cardboard, logs up-to-date, disinfectants labeled)
- 6. Condition and maintenance of equipment

## 2. Pest Control

- 1. Signs of insects/vermin, logs, pest procedures

## 3. Animal Husbandry

- 1a. Look at enclosures: condition and size of enclosures (cages, pens, tanks, etc.)
- 1b. For Aquatics: water source and flow rate, net soak, UV sterilization
- 2. Food, water, environmental enrichment
- 3. Animal identification (e.g., cage cards, ear tags)
- 4. SPF compliance
- 5a. Animal care and monitoring (e.g., care logs): daily care/dead animal/mortality logs completed, personnel trained, light cycles, weaning/housing variances posted
- 5b. **Sensaphone**: up-to-date call list, what to do if call, what is monitored, feeding schedules, incubator temp

## 4. Animal Health

- 1a. Body condition; illness; injury; condition of sutures, implants, etc.
- 1b. Contact Vet Services if animal health is at risk

## 5. Procedures

- 1 - 3. Anesthesia, surgery, and euthanasia methods and equipment
- 4. Look at and ask about procedures: approved on protocol for space, space prepped for animals
- 5. Personnel have read protocol/changes and are trained/certified/proficient
- 6. Medical and surgery records: mortality, morbidity
- 7. Post-procedure monitoring: tasks logged, post-surgical analgesia documented

## 6. Personnel Precautions

- 1. Safety: all personnel AUMS enrolled; PPE use and disposal; eyewash present – check flush log
- 2. Emergency plan for people and animals: available, current, known
- 3. First aid kit: stocked, unexpired contents

## 7. Labeling/Storage/Disposal

- 1. Postings: visible; laminated or sleeved (Incident SOP, light cycles, PPE requirements)
- 2. Waste: sharps, hazard containers; disposal (adequate, located, labeled, lidded, not overfilled)
- 3. Supplies: storage, labeling, dating
- 4. Stocked cage setups, tanks, and components: autoclaved water bottles used within 2 weeks
- 5. Feed: storage, labeling, dating (temp/humidity appropriate, logged)
- 6. Chemicals (not surface disinfectants): primary/secondary containers labeled & dated, safely stored, way from animals
- 7. Controlled substances: approved on protocol; storage, labeling, dating; legible and accurate logs