

# Remote Recording Kits

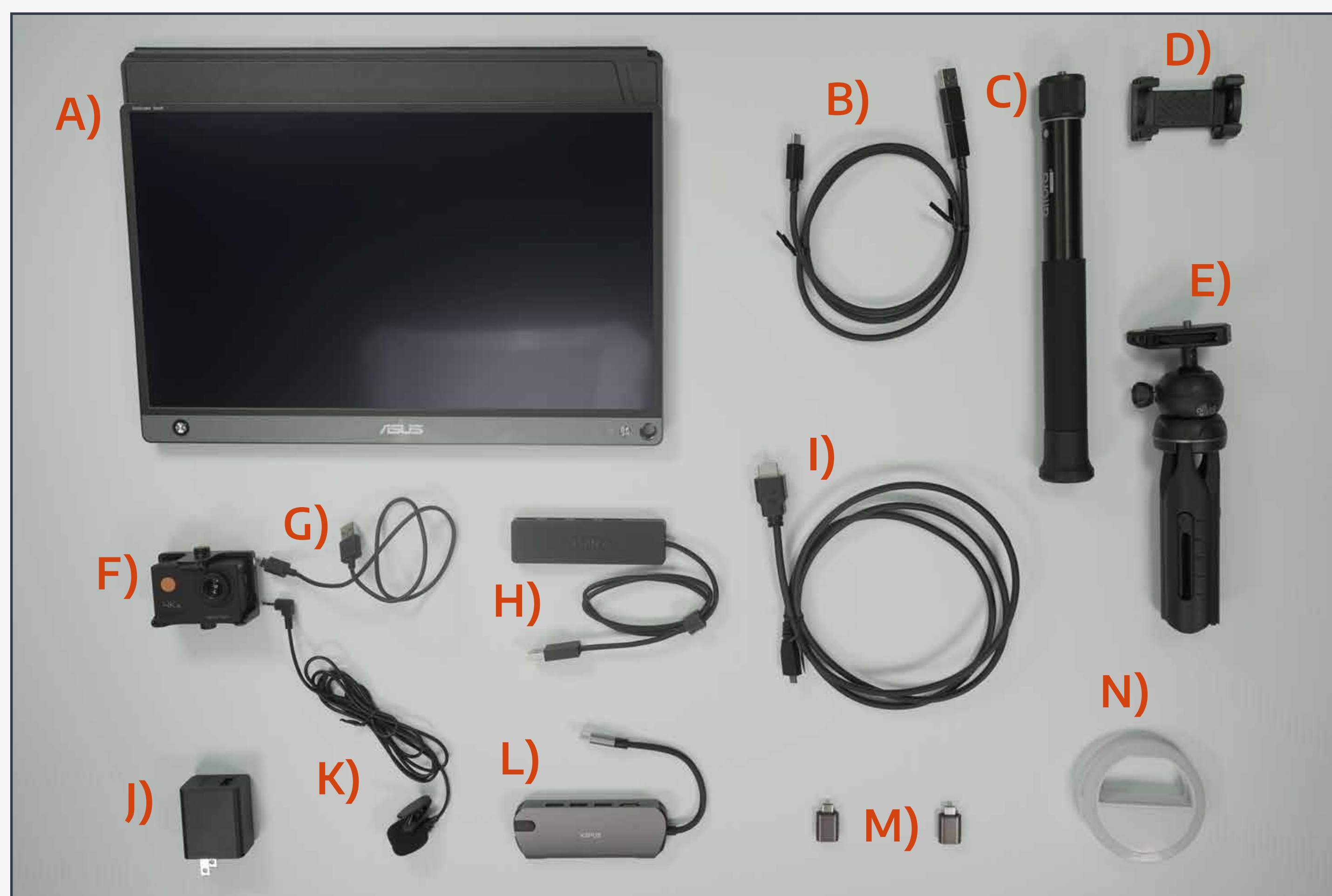
## 1) Lecture Kit:

- A) (1) Mini Tripod
- B) (1) LED Ring Light
- C) (1) Tripod Extension Pole
- D) (1) Phone Holder
- E) (1) USB-C to USB Cable
- F) (1) 4K Action/Webcam
- G) (1) Micro USB to USB Cable
- H) (1) USB Hub
- I) (1) Micro HDMI to HDMI Cable
- J) (1) 2.5mm Lav Mic
- K) (1) USB-C Hub
- L) (2) USB (A) to USB C adapters



## 2) Annotation Kit:

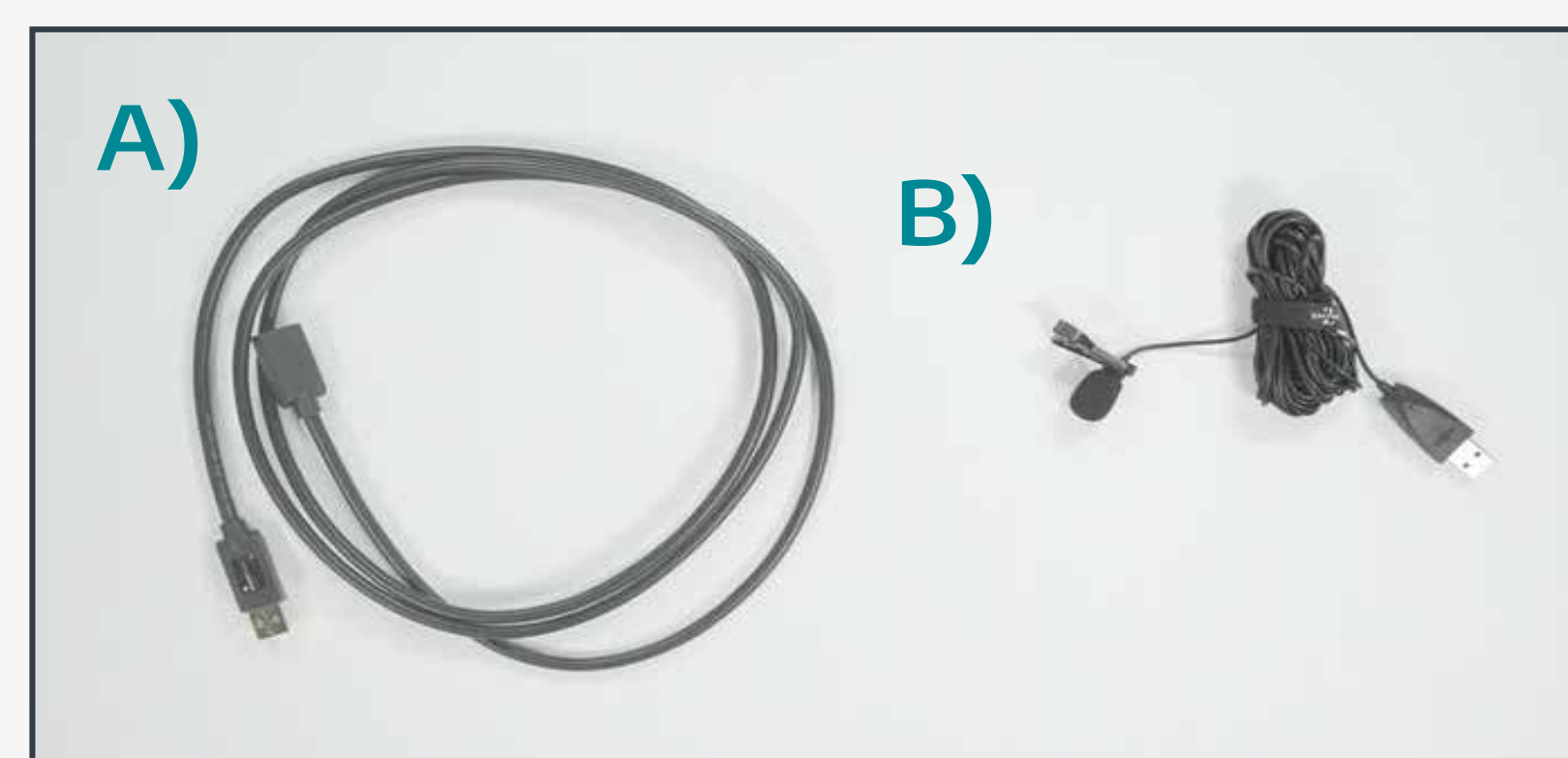
- A) (1) Asus Touch Screen Monitor
- B) (1) USB-C Cable
- C) (1) Tripod Extension Pole
- D) (1) Phone Holder
- E) (1) Mini Tripod
- F) (1) 4K Action/Webcam
- G) (1) Micro USB to USB Cable
- H) (1) USB Hub
- I) (1) Micro HDMI to HDMI Cable
- J) (1) USB (A) Power Brick
- K) (1) 2.5mm Lav Mic
- L) (1) USB-C Hub
- M) (2) USB (A) to USB C adapters
- N) (1) LED Ring Light



## \*Optional Items:

(May or may not be included in your kit)

- A) (1) USB Extension Cable
- B) (1) Lavalier Microphone



The two kits are identical aside from the annotation monitor included in the Annotation Kit.

A few kits also contain, either, an additional USB Lavalier Microphone or a USB Extension cable.

We were unable to include these items in all the kits due to COVID-19 related equipment shortages.

## Questions?

Please send inquiries to [somalt@uw.edu](mailto:somalt@uw.edu)

# Lecture Recording Kit



## STEP 1

Attach Action Camera to Mini Tripod. Use Tripod Extension Pole (if needed) to ensure the camera is eye-level.

## STEP 2

A

Plug 2.5mm Lavalier Microphone into Camera

B

Attach micro USB cable to Camera

C

Attach the Micro USB into USB Hub (For PC) or the USB-C Hub (For Mac or PCs w/o a full HDMI Port).

D

**Only for Annotation Kits: See next page for Instructions.**



## STEP 3

A

Attach USB Hub to laptop

B

A dialog box will appear on the camera's screen

C

Select the 'PC Cam' option

## STEP 4

A

Open & login to the Zoom Desktop App

B

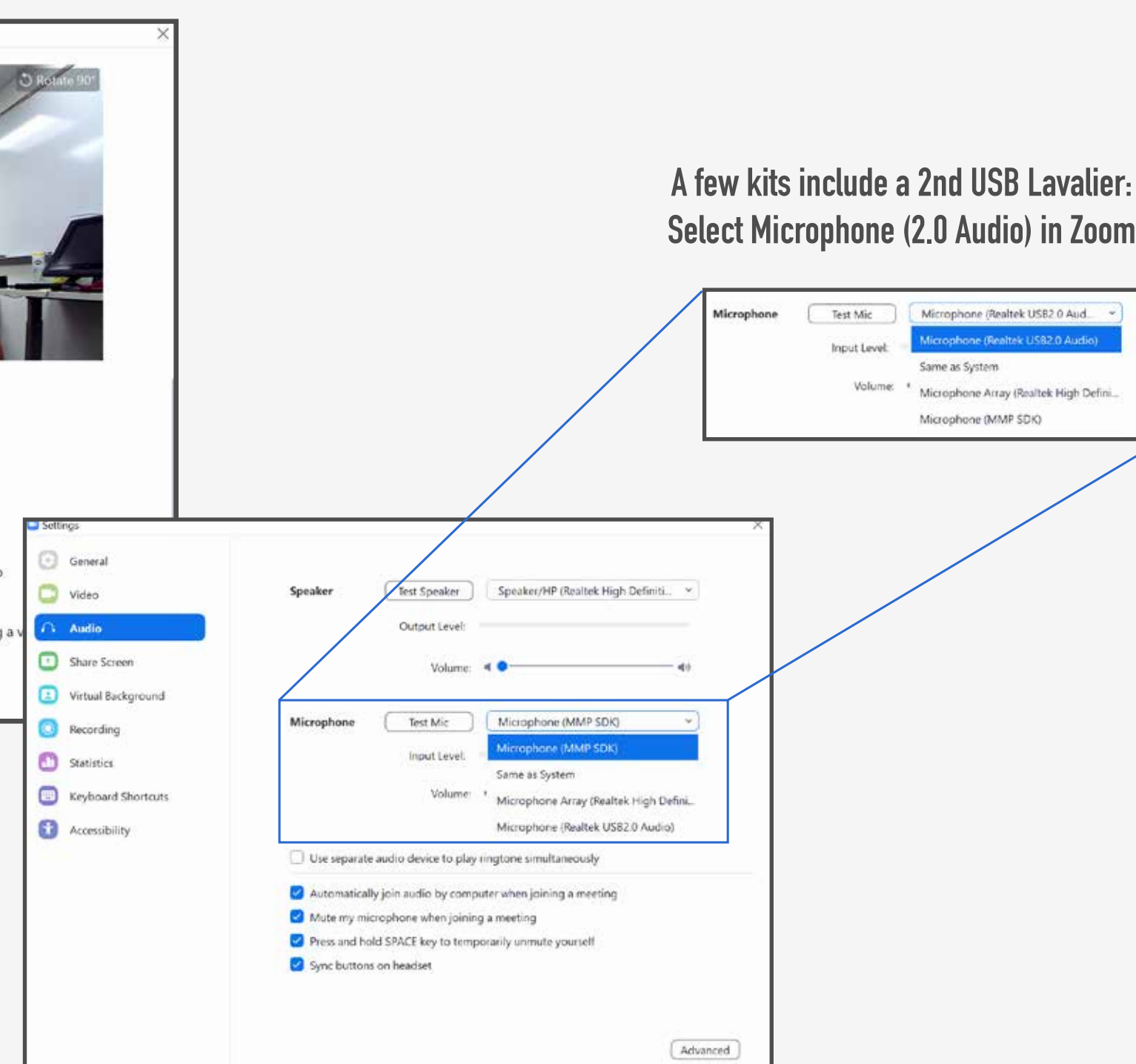
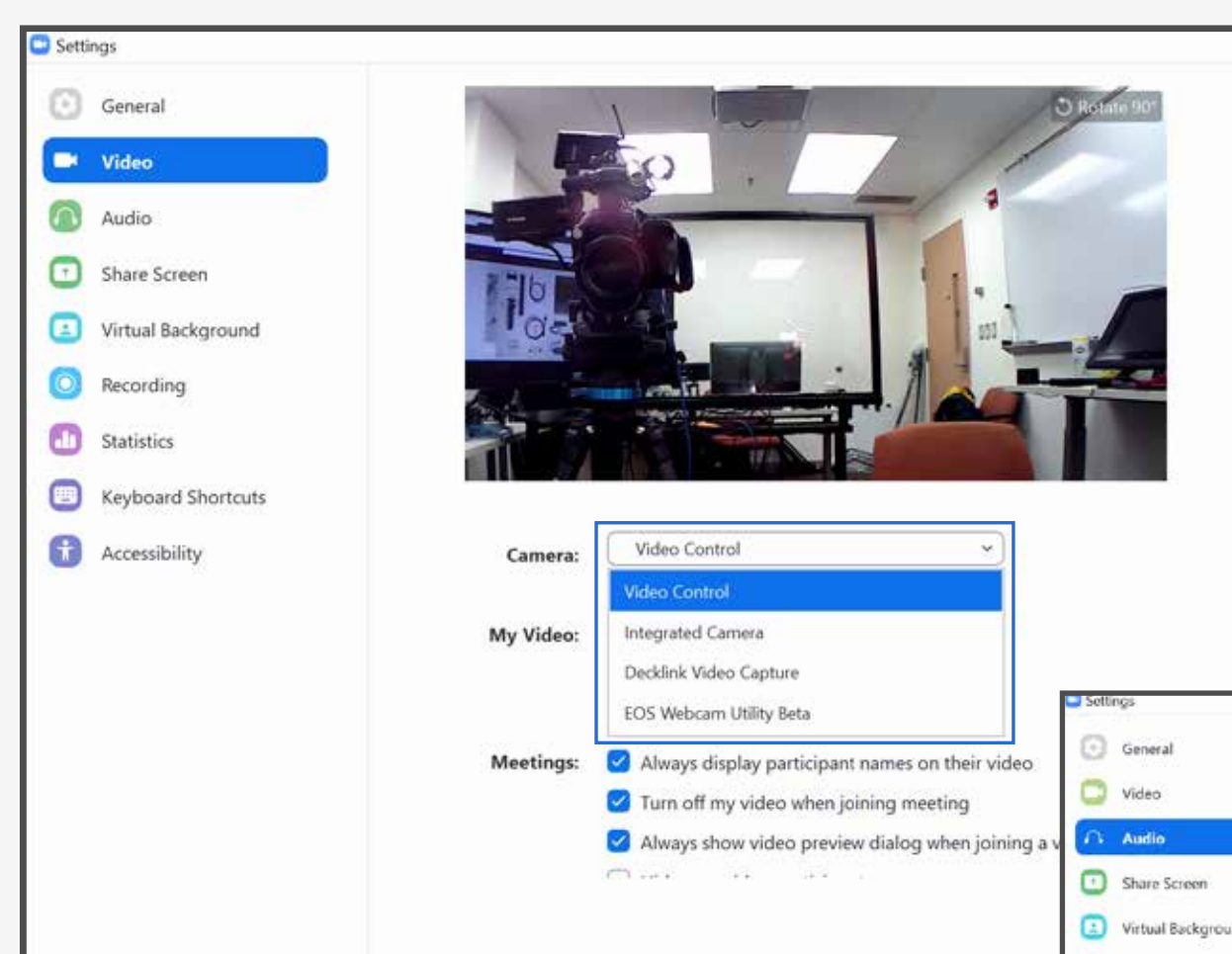
Under the Video Settings tab, select the webcam:

- Video Control

C

Under the Audio Settings tab, select the Microphone:

- Microphone (MMP SDK) for 2.5mm Lavalier

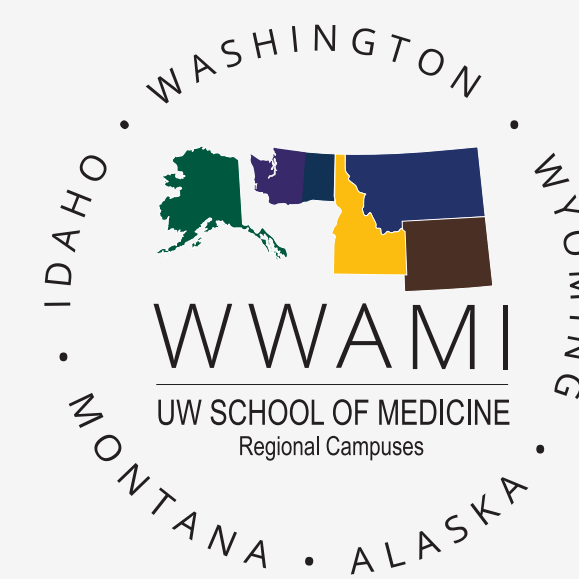


A few kits include a 2nd USB Lavalier: Select Microphone (2.0 Audio) in Zoom

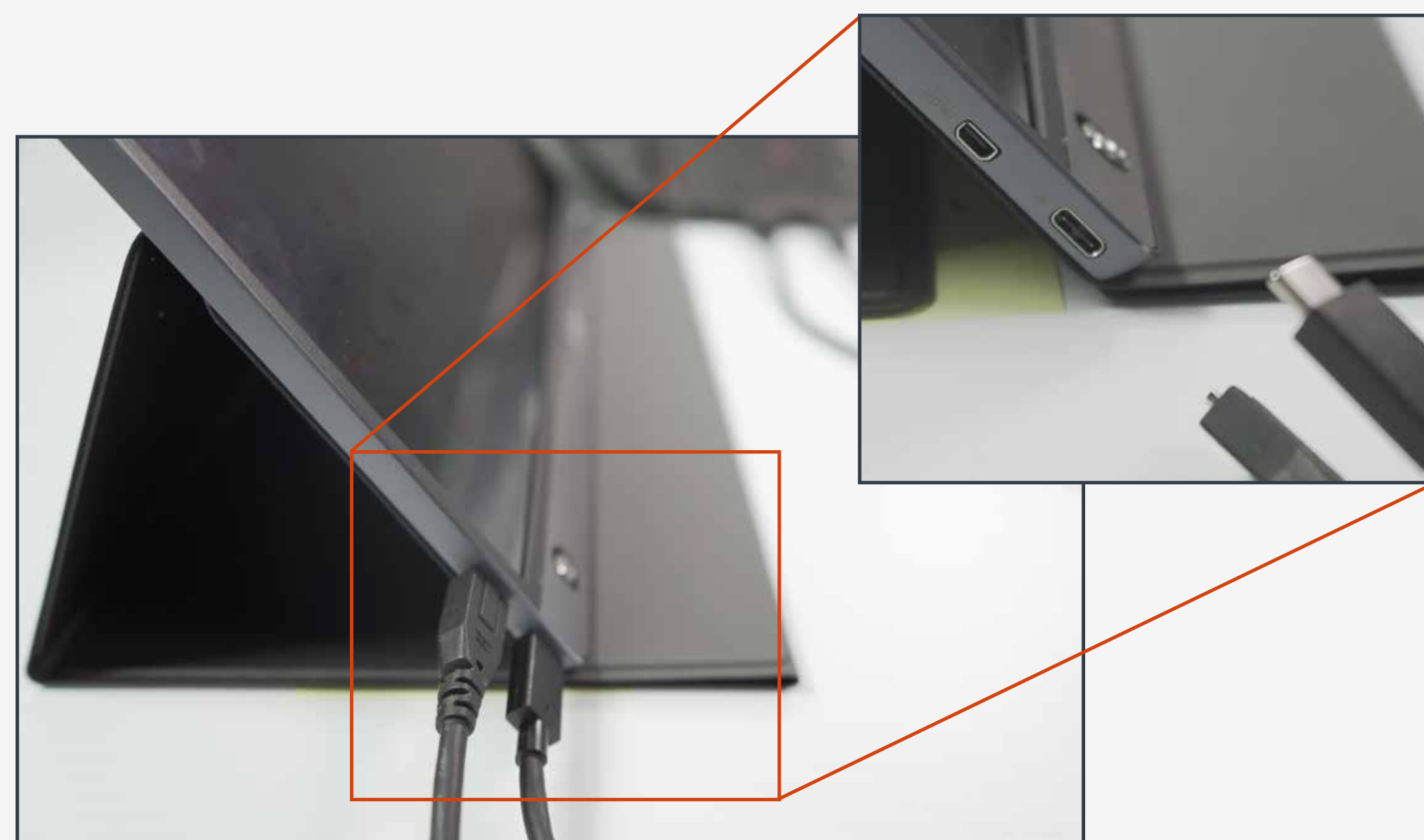
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Select elements designed by ibrandify, eightonesix, Omelapics, Makyzz, vectorpocket, vectorpouch, upkyak, & others for Freepik. Additional elements designed by Vecteezy.

# Annotation Recording Kit:



Due to COVID-19 related equipment shortages, the SOMALT team was only able to include adapters for connecting the Asus Touch-Screen Monitor to the two most common connection ports on today's laptops; Full HDMI ports & USB-C ports. Some computers may require another adapter.



If your laptop does not have either a Full HDMI port or a USB-C port, we would be more than glad to assist you with determining what adapter you will need to complete the setup process.

## STEP 2D (LAPTOPS WITH A FULL HDMI PORT)

(Pictured Left)

1

Micro HDMI to HDMI Cable:

Plug Micro HDMI end into the ASUS Touch Screen Monitor & HDMI end into the full HDMI port on your laptop

2

USB-C to USB Cable:

Plug USB-C end into the ASUS Touch Screen Monitor & USB end into the USB port on your laptop

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## STEP 2D (LAPTOPS WITH A USB-C PORT)

(Not Pictured)

1

Micro HDMI to HDMI Cable:

Plug Micro HDMI end into ASUS Touch Screen Monitor & HDMI end into the USB-C Hub included in the kit

2

USB-C to USB Cable:

Plug USB-C end into ASUS Touch Screen Monitor & USB end into the USB-C Hub included in the kit

3

Plug USB-C Hub in to your laptop

1st time users may need to download an Asus Utility Driver  
[https://www.asus.com/Monitors/ZenScreen-MB16AMT/HelpDesk\\_Download/](https://www.asus.com/Monitors/ZenScreen-MB16AMT/HelpDesk_Download/)

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This guide is intended to be supplemental to a Zoom training session with the SOMALT team.

Please contact us at [somalt@uw.edu](mailto:somalt@uw.edu) to schedule time with us.

**Questions?**  
Please send inquiries to [somalt@uw.edu](mailto:somalt@uw.edu)

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